

Job Title	(Senior) Researcher, Sustainability (Energy & Climate Change)
Reporting to	Sustainability Manager
Location	Southwark, London
Salary	21,072 - 25,043 (Researcher) 25,043 - 26,536 (Senior Researcher) - depending on experience
Hours	Full-time
Contract type	Permanent with a 3-month probationary period
Industries you will work with	<ul style="list-style-type: none"> • Climate change groups and charities • Energy industry • Higher education institutions • Public affairs/media • Civil Service • Third sector • Parliament and politicians
Job focus	<ul style="list-style-type: none"> • Policy development • Stakeholder engagement • Campaign work • Policy areas: <ul style="list-style-type: none"> ○ Sustainability ○ Low-carbon energy ○ Climate change ○ Clean growth
The role	<p>Policy Connect is looking for an ambitious (Senior) Researcher to join our Sustainability Team. The team comprises Managers and Researchers working in sustainable resources, climate change, energy and infrastructure.</p> <p>We maintain the All-Party Parliamentary Sustainable Resource Group (APSRG), the Sustainable Resource Forum (SRF), the All-Party Parliamentary Climate Change Group (APPCCG), Carbon Connect, and the Westminster Sustainable Business Forum (WSBF).</p> <p>You will work specifically on energy and climate change policy and become directly involved with an exciting research project, the Future Gas Series.</p> <p>The Sustainability Team is a dynamic group of people where you could have substantial impact, and we are open to changing programmes and innovative new ideas to help us work better or produce stimulating projects (including cross-departmental).</p>
Main duties	<ul style="list-style-type: none"> • Scope and undertake research inquiries including identifying and interviewing relevant stakeholders, desk-based research and

	<p>report writing to publication standard.</p> <ul style="list-style-type: none"> • Research, organise and deliver round tables, seminars and other larger events in Parliament. • Write up detailed post-event briefings of policy events to submit to members and Parliamentarians. • Research and write a weekly bulletin summarising news stories and developments in the relevant policy areas in addition to policy briefings around significant legislative and policy developments. • Liaise with members and stakeholders in conjunction with the sustainability team managers. • Assist with external communications, content management of the websites and social media channels. • Attend and represent Policy Connect at external events. • Work collaboratively across Policy Connect, particularly within the Sustainability Team.
Person requirements	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Educated to degree level or equivalent qualifications or experience. • Interest in sustainability and environmental issues as well as related policy areas. • Strong awareness of Parliament and the policy-making process. • Excellent written and research skills . • Dynamic worker, happy to work within a small team and willing to adapt work to meet changing short and long-term objectives. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Experience of researching and writing public policy briefings and reports to publication standard. • Experience of working in a policy or public affairs environment.
Benefits	<p>Policy Connect offers an open, vibrant work environment close to the heart of UK politics. In a close-knit team of 25 staff, you will experience the buzz of working in Westminster and the passion of working to make a change to people’s lives for the better.</p> <p>As manager in the Sustainability Team you will be able to have great degree of influence on the shape of your policy field and work in close cooperation with the Head of Sustainability in developing the team further.</p> <p>Benefits include:</p> <ul style="list-style-type: none"> • Policy Connect contributes 4% to employees’ pension scheme. • Inclusion in the formal Policy Connect learning and development programme.
About Policy Connect	<p>Policy Connect is the go to cross-party think tank, successfully delivering new policy ideas through research, evidence, political meetings and sector engagement. With no set ideology, we recommend the best approach from facts and data, and help influence policy decisions and law-making. We find the common ground and build consensus to improve public policy.</p>

	<p>We have a rich history of influencing cross-party policy for over two decades. With a unique reach into Parliament - and as a leader in research and engagement for a number of diverse policy areas - we support charities, academia, NGOs, public sector and private businesses to engage with Parliament and politicians. We lead debates and seminars and have invited sector specialists to contribute to more than fifty different research inquires.</p> <p>By harnessing talent and expertise we have seen the results of our work through shaping opinion and influencing outcomes of UK public policy across all of the political parties for over twenty years.</p> <p>Our team is accountable, friendly, knowledgeable and trustworthy. We are a social enterprise and London Living Wage-accredited.</p>
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How to apply

Please read the job description and candidate specification below, and send **your CV of no more than 2 A4 pages**, a **covering letter of no more than one A4 page** and a completed equal opportunities monitoring form to careers@policyconnect.org.uk. Please include **“Researcher, Sustainability”** in the application email subject line.

Please ensure that your covering letter states your current or most recent salary and refers specifically to how your experience relates to the main duties and person specifications required for this role. More experienced candidates (see desirable person requirements) will be considered for the senior researcher role. Please make sure to clearly state how your experience qualifies you for the senior position if you would like to be considered for this.

We are an equal opportunities employer and welcome applications from all suitably qualified individuals regardless of race, sex, disability, sexual orientation, religion or belief, age, marital status or civil partnership, pregnancy/maternity or gender reassignment.

In order to ensure equal opportunities during our recruitment processes we are carrying out blind recruitment. **Therefore please send your documents as a word file if possible or include a second copy of your cover letter and CV with your name erased.**

Please contact Claudia Jaksch at Claudia.Jaksch@PolicyConnect.org.uk or on 0207 202 8584 if you have any questions regarding the role or Policy Connect.

Closing date: 21 February 2018, 5pm

Likely interview date: During the week commencing 5 March 2018

We welcome simultaneous applications from candidates for all positions currently available in our sustainability team. Please clearly state in you covering letter if you would like to be considered for more than one role.